

**Orchidland Community Association
Board of Directors Meeting
Minutes
May 16, 2017**

Call to Order: President Steve (Mongo) Lyon presiding; this is the Board of Directors meeting of May 16, 2017 at the Pahoia Community Center the time is 6:42pm.

Roll Call: Steve (Mongo) Lyon, Don Stoner, Tegen Greene, Frederic Wirick, Sky Platt, Chris Coles-Morales, Jeremai Cann

Paul Imaizumi is out on extended leave while he is caring for his wife, Faith. Our thoughts and prayers are with Faith, Paul and their family.

**Motion to approve the Agenda for the BOD meeting of May 16, 2017 as distributed.
Second motion, call to vote.**

**Motion to approve the Minutes of the BOD meeting of April 18, 2017 as distributed.
Seconded and called to vote, 7 in favor, unanimous vote.**

**Motion to approve the Minutes of the Annual Membership Meeting of April 29, 2017 as distributed.
Seconded and called to vote, 7 in favor, unanimous vote.**

President's welcome announcement to members and general public:

Aloha and welcome to the May 2017 Board of Director's meeting for fiscal year 2016-17. OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting.

Please note, the lawsuit originally launched by a dissident group calling themselves Orchidland Voice on July 1, 2015, and being perpetuated by Barbara Arthurs is still in process. Legal topics and related issues will not be addressed at the OLCA meetings while the lawsuit is in process. Mahalo for your continued support.

Monthly Reports:

Treasurer Greene: Some OLCA accounts remain frozen; a complete financial report will be given when these accounts are unfrozen.

Road Maintenance Committee report read by Secretary Wirick.

Opening statement:

Since July 1, 2015 (for the past 21 months) 4 of the 5 RMC members have managed OLCA's extensive road maintenance program of over 40 miles of private roadways serving over 2000 property owners with very good results and growing Community support.

Since January 2017 all OLCA road maintenance work has been cut back and some projects postponed due to the actions of Orchidland Estates resident Barbara Arthurs. Mrs. Arthurs is the sole plaintiff in the lawsuit that was launched by Orchidland Voice on July 1, 2015 – the complaint was filed against some OLCA Board members and threatened OLCA with dissolution and receivership.

Without a court directive or court approval in March/ April 2016 Mrs. Arthurs approached all 3 OLCA financial institutions and was able to force the freeze of two primary accounts, the frozen funds total over \$120,000. OLCA in-turn was forced to run all corporate business from only one account covering all road maintenance, administration, legal costs, and minor community lot improvements. From May 2016 to January 2017 the RMC and BOD had been able to complete all corporate managerial and operational duties without disruption. But now the malicious actions of Mrs. Arthurs with her forced freeze of over \$120,000 of OLCA funds has caused disruption -- and puts Orchidland residents safety and welfare at risk.

In response to the OLCA March 2017 Newsletter, specifically the new Collections Policy, some OLCA members have stepped up and paid their overdue OLCA road fees. This recent funding enabled the RMC to move forward with approved road maintenance on the Main Access Roadways of Pohaku Drive, Laniuma Drive between 39th and 40th Ave, and 40th Ave between Laniuma and Pohaku Drive. This funding has also allowed the RMC to schedule a full rotation of pothole filling where needed on the 10 miles of paved roadways.

Unfortunately -- numerous road maintenance and road safety projects remain have been postponed due to OLCA funds being frozen. Some of these postponed projects include:

The scheduled and approved road maintenance of over 30 miles of unpaved roadways. This is the primary road maintenance project that was to be completed during the second half of the fiscal year from January to June 2017 at an estimated cost of \$70,000 which includes \$35,000 in base course and gravel. These 30 miles serve as secondary access roads for most of the Orchidland Community.

Other road safety projects that have been postponed include:

- Signage installation
- Road side mowing
- Installation of 25 mph speed humps on Pohaku Drive and 40th Ave.

Update on road side trash removal: The dumping of abandoned vehicles in Orchidland Estates has been an ongoing problem since the first of the year. Please report abandoned/ dumped vehicles to the HPD, they notified us that the County would haul these vehicles at no charge.

For general reference: if you locate an abandoned vehicle, please report it to the non-emergency HPD dispatch number (808-935-3311) and report the incident: include location, type of vehicle (color, make and model). And then report the incident to OLCA by phone and/or email. That completes the RMC report for May 2017.

Old Business:

Update regarding the OLCA 2015-16 audit that was postponed last year due to the lack of available funding – another situation that was caused by the forced freeze of over \$120,000 of OLCA funds. With the recent OLCA Membership’s approval of the fiscal year 2017-18 Budget and Fee Schedule – the BOD is now able to move forward with scheduling the 2015-16 audit beginning July 2017. An engagement letter has been signed with Carbonaro CPAs for this service.

Update: the OLCA Membership Ballot Count for fiscal year 2017-18 has been completed by Data Processing Services, Inc. A copy of the results has been provided for your review. A copy of the results can also be found online at www.Orchidland.org, under the category Ballots.

This is a summary of the OLCA 2017-18 Ballot results:

The Membership approved both Motions and elected all 6 Board members – congratulations. The number of OLCA Members participating in the 2017-18 ballot voting was consistent with other mail-in ballots over the previous decade.

New Business:

Motion to approve the Frank Huff Agency to provide Debt Collections services for OLCA.

Motion seconded.

Discussion: The Frank Huff Agency is the only Debt Collections Agency available locally. Their company has served clients on the Island of Hawaii for decades. They handle all aspects of debt collection and their service charge is 40% for local and 50% for mainland collections.

They have reviewed our new OLCA Collections Policy and have indicated that we are good to move forward with it as of June 30, 2017.

Preparations for these upcoming collections are currently being coordinated with OLCA’s bookkeeper/ Data Processing Services, Inc., Carbonaro CPAs and our Corporate attorney – Lincoln Ashida.

The current percentage of OLCA Members paying Mandatory Road Maintenance Assessment fees are about 60%. According to other Associations that have integrated a Debt Collection Agency – this service will likely increase the percentage of MRMA’s collected to 80%. With more OLCA Member participation -- more funds to go towards road maintenance and road safety as well as help to reduce the cost of OLCA insurance premiums.

Motion called to vote, 7 in favor, unanimous vote.

Motion to approve additional Liability Insurance for the OLCA Community lot/ park in order to move forward with the opening of the weekly Orchidland Farmers Market scheduled for Saturday, July 8, 2017.

Motion seconded

Discussion: A few months ago the BOD discussed the plan to convert the monthly Harvest Sharing/ Potluck social event scheduled for the second Saturday of each month and into a weekly Saturday Orchidland Farmers Market.

The second annual OLCA Free Pancake Breakfast scheduled for July 8, 2017 will help launch the Orchidland Farmers Market. The market will feature Orchidland farmers, food vendors and musicians. The Committee is in the process of formalizing the Market's Mission statement, mandatory liability waivers for vendors and more.

Motion called to vote, 7 in favor, unanimous vote.

Social/ Community Lot Committee updates read by Chris Coles-Morales:

The 2017 Annual Membership Meeting was held at the OLCA Community lot on Saturday, April 29th, the meeting was preceded by an Orchidland Community potluck social. It was a good gathering with great food and conversation. Both 20'x40' tents were utilized, and the set up crew did a good job securing the tents and shade cloth walls in the windy conditions. The Annual Meeting was informative and good time was had by all in attendance.

This past Saturday, May 13th -- marked the 10th consecutive monthly Harvest Sharing/ potluck social event. There was good food and conversation, plus more planting in the Community garden and orchard, and a great group discussion regarding the launch of the weekly Saturday Orchidland Farmers Market on July 8th from 9am to 2pm.

May 2017 also marks the one year anniversary utilizing the OLCA Community Lot/ Park for Community gatherings. One year ago OLCA held the first annual Free Pancake Breakfast, directed by former Committee Chair Beth Wewers. Well Beth has stepped up again this year to direct the 2nd Annual Free Pancake Breakfast scheduled for Saturday, July 8th from 11am to pau. Yes, this annual event will help launch the first Orchidland Farmers Market that same day!

The OLCA Community Lot/ Park has truly become an Orchidland Community Gathering Place, a Hui Hoaloha.

Mahalo for your continued support.

More BOD discussion on general topics:

-- Road related issues, including recent dozer damage to asphalt pavement on Laniuma Drive near 38th Ave.

-- Right of way and easement issues were discussed and currently being reviewed in reference to County records.

Guest input: Sharon McCartin asked some questions related to pending lawsuit. She was reminded of the statement the President Lyon made at the onset of tonight’s meeting. “Please note, the lawsuit originally launched by a dissident group calling themselves Orchidland Voice on July 1, 2015, and being perpetuated by Barbara Arthurs is still in process. Legal topics and related issues will not be addressed at the OLCA meetings while the lawsuit is in process.”

That concluded the BOD meeting of May 16, 2017.

Motion to adjourn, 7 in favor, unanimous vote, the time is 7:56pm

Submitted by:

Frederic Wirick, Secretary

Date