

**Orchidland Community Association
Board of Directors Meeting
Approved Minutes
January 16, 2018**

Call to Order: President Steve (Mongo) Lyon presiding; this is the Board of Directors meeting of January 16, 2018 at the Pahoia Community Center the time is 6:38pm.

Roll Call: Steve Lyon, Don Stoner, Tegen Greene, Frederic Wirick, Sky Platt, Jeremai Cann and Steve Baca

RMC Chairperson, Gerald Akana and Doug Anderson are off island.

Paul Imaizumi is out on extended leave while he is caring for his wife, Faith. Our thoughts and prayers are with Faith, Paul and their family.

**Motion to approve the Agenda for the BOD meeting of January 16, 2018 as distributed.
Second, call to vote.**

**Motion to approve the Minutes of the BOD meeting of December 19, 2017 as distributed.
Second, call to vote**

President's welcome announcement to members and general public:

Aloha and welcome to the January 2018 Board of Director's meeting for fiscal year 2017-18.

OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting.

One final notice, this is a public meeting and it is being video recorded.

Monthly Reports:

Treasurer Tegen Greene, monthly financial report, as distributed.

RMC report summarized by RMC Vice Chair Don Stoner (full report as distributed):

Updates on unpaved roadway maintenance:

The complete service rotation – mowing of road sides, grading, adding of materials where needed and opening of natural drainages continues on the over 30 miles of unpaved roads including: August 2017, 34th Ave from Orchidland to Illima Drive was completed and maintenance began on 35th Ave. September 2017, 35th Ave, 36th Ave and 37th Ave, and Napua were completed. October 2017: 38th Ave., 39th Ave and 40th Ave from Pohaku Drive to Orchidland Drive were completed. November 2017: 40th Ave from Orchidland Drive to Auli'i, 41st from Orchidland to Auli'i, upper Auli'i from 40th to 41st, upper Orchidland Drive from 41st to 42nd and the dead end roads of Keala, Pualani, Pikake and Oliana.

December 2017: all cross streets and remaining dead end sections including: Meila, Kiele, Mapuana, Melekule and Kehaulani.

Tractor mowing along the sides of Main Access Roads:

This is both a safety and maintenance service, completed on Auli'i, Pohaku and Orchidland Drives.

Updates on pothole filling: Potholes were filled where needed on Main Access Roadways, the worst and most hazardous location being lower Orchidland Drive between Hwy 130 and the entrance to Blanes Drive-in. This short section of roadway receives heavy commercial traffic and the two parking lots from the Mormon church drain onto it, causing ponding during heavy rains. Also ponding was experienced on Auli'i between 34th and 35th Ave.

Theft and/ or vandalism update:

In the late December the inbound lane "Road Floods During Rain" sign and post were stolen from 40th Ave, the location of the incident was about one eighth of mile northwest of the intersection of Pohaku Drive.

A STOP sign and post were recovered near the intersection of 40th Ave and Puanani Drive. RMC member, Sky Platt, reported both incidences to the HPD.

Old business:

Bids were approved by the RMC and BOD last month for the asphalt repair work on Laniuma Drive above 38th Ave in the inbound lane and on Auli'i Drive below 38th Ave in the outbound lane. Approved repair work by a licensed contractor is being scheduled.

A motion was approved by the RMC and BOD last month to move forward with the next complete rotation of road maintenance of over 30 miles of unpaved OLCA roads beginning in January 2018.

A motion was approved by the RMC and BOD last month to send the letter to the commercial property owners on lower Orchidland Drive in order to meet, discuss and come up with a solution for future reconstruction of this deteriorating section lower Orchidland Drive, a roadway primarily utilized for commercial business.

New Business and Updates on upcoming RMC projects in 2018:

1) 25 mph speed hump installations on Pohaku Drive and 40th Ave. to help reduce speeding vehicles and reduce the amount of cut through/ bypass traffic.

Summary: for decades Pohaku Drive and 40th Ave have been used as a cut through for bypass traffic from Hwy 130 to Hwy 11. Over the years there have been numerous vehicle accidents on these private roads, including a young girl that was hit by a speeding vehicle on 40th Ave. Over the past years, the construction on Hwy 130 between Keaau and Pohaku Drive has added to the amount of cut through/ bypass traffic. In addition, during temporary road closures of Hwy 130,

the HPD has directed County traffic through the private roads of Pohaku Drive and 40th Ave to Hwy 11.

In October 2017, the RMC conducted a road survey and vehicle count of these specific sections of roads, and it was apparent that the additional cut through/ bypass traffic, mostly speeding traffic, is a safety and welfare risk to Orchidland residents along these roads and an increased liability risk to OLCA. It is our duty and responsibility as elected RMC and BOD to address and resolve these important issues.

Last Friday, January 5, 2018, Sky and I toured some County roads in residential areas near Hilo with 25mph speed humps. We also met with County officials to discuss the installation of speed humps and gates on private roads.

We measured the distance between the speed humps; the average was 350' to 400', this appeared necessary to keep the traffic at 25mph. A sign was posted prior to the first speed hump warning of the 25 mph speed humps ahead; road paint was used to warn of upcoming speed humps.

We obtained a detailed drawing from the County of the 25mph speed hump, and they described how they installed the speed humps, including the fabrication of specific screed for initial forming. It was also noted that before installation, residents at the proposed locations were asked if a speed hump could be installed in front of their property, if they declined, the location was adjusted. Also we inquired about obtaining County assistance regarding the cost of materials and installation of the 25 mph speed humps to reduce the flow and speeding traffic on these "unofficial" cut-through/ by-pass private roads from Hwy 130 to Hwy 11 – we were directed to schedule an appointment with the County Mayor, Harry Kim.

The licensed contractors interested in bidding on the upcoming 2018, 25 mph speed hump project have asked for both the specifications and proposed number of speed humps to be installed.

In order to complete the calculations to determine the proposed number of 25 mph speed humps we needed the approximate lengths of 40th Ave and Pohaku Drive. President Lyon provided us with these figures since he has been completing the revised OLCA private road map.

-- 40th Ave from Puanani to the intersection of Pohaku Drive = approximately 9,259' divided by 400' = 23

-- Pohaku Drive from 40th to 35th Ave = approximately 8,147' divided by 400' = 20

These totals indicate the number required to maintain the 25 mph speed limit, using established County standards. Available OLCA funding and bids will help determine the actual number of 25 mph speed humps that can be installed in 2018.

A proposed speed hump installation map for Pohaku Drive and 40th Ave is being created and bids from licensed contractors will be solicited. The RMC also plans to move forward with the installation of more road signs including Handicap signage on 40th Ave from the intersection of Puanani to Pohaku Drive.

2) New asphalt pavement.

Summary: For fiscal year 2017-18, at least \$50 of the \$200 MRMA's collected was to go to new asphalt paving, allowing the RMC and BOD to move forward to complete some of the Paving Plan set forth on or about 1998. The Paving Plan is considered a "living document," and as such, the scheduled paving would be determined by on various factors including but not limited to: amount of traffic; environmental conditions including flooding, poor drainage and ponding; cost of upkeep and ongoing maintenance; potential liability risks and more.

In accordance with the 1998 Paving Plan, the three final sections roads were considered for possible asphalt paving:

600' of upper Pahaku Drive; or approximately one third mile of upper Laniuma from 39th to 40th Ave; or approximately one third of a mile of upper Illima Drive from 36th to 37th Ave.

The RMC has surveyed all three sections of roads and has determined upper Laniuma Drive from 39th to 40th Ave is the top priority. The 600' section of upper Pohaku Drive was considered, but it was determined that this section would be paved after the 25mph speed humps are installed on Pohaku Drive and 40th Ave. Illima Drive from 36th to 37th is most affordable to maintain and is least affected by environmental conditions. In addition, Illima Drive parallels Ainaloa Drive, a County maintained road, which is less than 1/8 of mile south of Illima Drive.

Note, the proposed asphalt paving is dependent on the amount of paving funds collected from the 2017-18 MRMA's. As referenced in the March 2017 Newsletter, one linear mile by 20' wide of new asphalt paving to include: preparation grading, 4" of 1 1/2" base course graded and compacted, and 2" of hot asphalt pavement was approximately \$400,000.

3) The RMC passed the following motion, and recommends the motion the BOD.

A motion to disallow the installation of gates on private roads in Orchidland Estates, this motion will become part of a policy and procedure addressing this issue.

Seconded

Discussion: Some months ago a few Orchidland residents informally requested permission to install a gate on a private road in Orchidland Estates. The RMC declined approval due to liability risks to OLCA including but not limited to the possibility of vehicles colliding with the closed

gate and resulting injury to passengers, restriction of emergency and service vehicles, and the fact that a private roadway cannot be gated, since the private road is technically owned by all the property owners within Orchidland Estates. There is also a State statute restricting gates on private roads, after the road has been open to public traffic for six months or more.

More discussion, called to vote, 7 in favor, unanimous.

Additional RMC Updates:

The OLCA Kubota tractor/ loader bucket has been repaired and final preparations are being made for the sale of the tractor in early 2018.

President Lyon is continues to make progress on the new, extensive and comprehensive Orchidland Estates road and lot map, it should be completed by early 2018.

BOD Old and New Business:

President Lyon has been working on the first draft of a Policy and Procedure for the Right of Ways in Orchidland Estates. He has provided us with a draft copy for review. It is recommended that you take the time to read the proposed P&P, and it will be discussed in detail at next month's RMC and BOD meeting.

Social and Community Lot Committee Report:

Saturday January 13, 2018, featured this year's first monthly Orchidland Harvest Sharing & Farmers Market at the Hui Hoaloha, the OLCA Community gathering place, located at Orchidland Drive and 36th Ave. This OLCA social event has been held monthly for the past 18 months -- mahalo for your continued support and participation.

The next OLCA social event is scheduled for the New Year, February 10, 2018, the second Saturday of the month, from 10am to 2pm at the Hui Hoaloha.

For more information please visit www.Orchidland.org , on the website there is a direct link to the OLCA group Facebook page.

For vendor information please contact either Committee co-chairs Edie Valentine or Merlin Forman at the monthly events or by calling 808-464-5598.

That concludes this month's Committee report.

That also concludes the Board business.

No guest input.

Motion to adjourn, call to vote, 7 in favor, the BOD meeting for January 16, 2018 is adjourned at 7:52pm.

Submitted by:

Frederic Wirick, Secretary

Date