

**Orchidland Community Association
Board of Directors Meeting
Approved Minutes
April 17, 2018**

Call to Order: President Steve (Mongo) Lyon presiding; this is the Board of Directors meeting of April 17, 2018 at the Pahoia Community Center the time is 6:49pm.

Roll Call: Steve Lyon, Tegen Greene, Frederic Wirick, Gerald Akana, Doug Anderson, Jeremai Cann and joining the Board late, Steve Baca.

Paul Imaizumi is out on extended leave while he is caring for his wife, Faith. Our thoughts and prayers are with Faith, Paul and their family.

**Motion to approve the Agenda for the BOD meeting of April 17, 2018 as distributed.
Seconded, called to vote, 6 in favor, unanimous.**

**Motion to approve the Minutes of the BOD meeting of March 20, 2018 as distributed.
Seconded, called to vote, 6 in favor, unanimous.**

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President's welcome announcement to members and general public:

Aloha and welcome to the April 2018 Board of Director's meeting for fiscal year 2017-18.

OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting.

One final notice, this is a public meeting and it is being video recorded.

Monthly Reports:

Treasurer Tegen Greene, monthly financial report, as distributed.

Secretary Frederic Wirick's report:

The Court Order from the March 1, 2018 Hearing was signed by Judge Nakamura on April 11, 2018. The Court Order is posted online at www.Orchidland.org , under the category of Legal Information.

RMC report summarized by RMC Chair Gerald Akana (full report as distributed):

Updates on unpaved roadway maintenance:

The second round of road maintenance on unpaved roads, about 30 miles, was delayed for about a month due to the extended rains. This road service includes – mowing of road sides, grading, adding of materials where needed and opening of natural drainages.

Please note, this is first time in the history of OLCA, that 30 miles of the unpaved roads will be serviced two times in one fiscal year.

Road maintenance has been completed on unpaved 34th and 35th Aves, and some of 36th Ave.

Updates on pothole filling: the road maintenance crews are out filling potholes at least once a month and following extended heavy rains. The worst potholes are located on lower Orchidland Drive between Hwy 130 and the entrance to Blanes Drive-in. This short section of roadway receives heavy commercial traffic and the two parking lots from the Mormon church drain onto lower Orchidland Drive, causing ponding during heavy rains.

Also some sections of lower Auli'i from Hwy 130 to 36th Ave experience ponding during heavy rains, the worst sections between 34th and 35th Ave, this ponding coupled with residential traffic flow, creates more potholes and needed repairs in this section.

Old Business:

Letters of notice were sent last month via registered mail to all commercial property owners on lower Orchidland Drive. A copy of that letter has been provided for review. The recent and extended rains over the past months caused us to almost close this section of road to due road damage and the liability risks.

The RMC is also in the process of gathering proposed bids for the reconstruction of this section of Orchidland Drive from Hwy 130 to 34th Ave. With this information the RMC will propose a conference date with the commercial owners and OLCA's attorney to work out future plans to deal with this serious issue.

New Business:

RMC foreman, Sky Platt, has addressed the necessity of preventive maintenance on our asphalt paved roads. This would include crack sealing and removing vegetation that has overgrown the pavement (approximately 6.5 miles). This vegetation overgrowth also prevents proper drainage, creating ponding and the like. Creating a small drainage trench along road sides and opening natural drainages would be part of this preventive maintenance project. These issues would also be addressed on chip-sealed roads (approximately 3.5 miles).

A scope of work is being drawn up and will go out for bid.

RMC and BOD approval is anticipated at next month's meetings.

Updates on upcoming RMC projects in 2018:

1) Bids were received from three licensed road contractors for the upcoming 25 mph speed humps installation and paving of upper Pohaku Drive, approximately 600'. At last month's RMC meeting the lowest bid contractor was selected, and at the BOD meeting that followed, the contractor was approved. The project is scheduled to begin following the Court directed "unfreezing" of OLCA funds. Please note, these OLCA funds have been frozen since March/ April 2016.

This is a road improvement and road safety project, the intent is to help reduce speeding vehicles and reduce the amount of cut through/ bypass traffic. In turn, reduce the risk of

vehicular accidents, improve public safety and reduce liability risks to OLCA on these private roads.

Summary: for decades Pohaku Drive and 40th Ave have been used as a cut through for bypass traffic from Hwy 130 to Hwy 11. Over the years there have been numerous vehicle accidents on these private roads, including a young girl that was hit by a speeding vehicle on 40th Ave. Over the past years with the growing Puna District population and road construction on Hwy 130 between Keaau and Pohaku Drive, the amount of cut through/ bypass traffic has increased. In addition, during temporary road closures of Hwy 130, the HPD has directed County traffic through the private roads of Pohaku Drive and 40th Ave to Hwy 11, creating an emergency by-pass route.

2) At last month's RMC and BOD meetings, President Lyon provided the copies of the proposed 2018 Right of Way (ROW) Policy and Procedure (P&Ps) for review, discussion and vote.

The 2018 Right of Way Policy and Procedures were approved and will be posted online after the March 20, 2018 BOD Minutes are approved next week.

3) Additional RMC Updates:

The gate that was installed at the end of 42nd Ave was addressed by the RMC and BOD last month. Arrangements are being made for its removal; residents responsible for the unauthorized installation will assume all costs for the removal.

Note, the RMC has agreed to schedule the installation of a Dead End or No Outlet sign at the beginning dead end roads throughout Orchidland Estates.

4) The OLCA Kubota tractor/ loader bucket has been repaired and final preparations are being made for the sale of the tractor in 2018. Efforts are being made with a local tractor company for future sale.

Social and Community Lot Committee Report:

The second Saturday Orchidland Community Association's Harvest Share and Market was held April 14th. It featured produce and plants from family farmers here in Orchidland as well as an info table and more. With the recent Court Order and eventual release of frozen funds (over \$10,000 frozen since March 2016), OLCA will be able to move forward with some lot improvements and to formalize plans for the proposed permanent structure. Mahalo for your continued participation and support.

For more information on upcoming events please visit www.Orchidland.org , on the website there is also a direct link to the OLCA group Facebook page.

For vendor information please contact either Committee co-chairs Edie Valentine or Merlin Forman at the monthly events or by calling 808-464-5598.

That concludes the Board business.

Guests input:

Sharon McCartin presented a letter to OLCA President Steve Lyon, a letter apparently requesting access to OLCA's financial records. Ms. McCartin was advised that all OLCA monthly financials are posted online and have been kept current since July 2015. President Lyon indicated that her letter, request and matter would be forwarded to the OLCA corporate attorney for review.

Final Announcements:

The OLCA March 2018 Newsletter and Ballot were sent to the entire OLCA membership. Please return your Ballots to Neighborhood Place of Puna, 16-105, Opukaha'ia St., Keaau, HI 96749 Also Ballots can be dropped off in-person, Monday thru Thursday, 8am to 4:30pm. Ballots mailed, must be postmarked by May 15th.

The OLCA Semi-Annual Membership meeting is scheduled for Saturday, April 28, 2018 at the OLCA Community Gathering Place, the Hui Hoaloha, located at Orchidland Drive and 36th Ave., from 2pm to 4pm.

An OLCA potluck social will be held from 12 noon to 2pm. For more information please contact Committee Chairpersons: Edie Valentine or Merlin Foreman at 808-464-5598.

Motion to adjourn, call to vote, 7 in favor, unanimous, the BOD meeting for April 17, 2018 is adjourned at 7:40pm.

Addendum to the OLCA BOD Minutes for April 17, 2018

Following the April 17, 2018 monthly OLCA Board of Directors (BOD) meeting, Don Stoner indicated that he would resign later in the month. On April 26, 2016, OLCA Vice President Donald Stoner formally resigned from the OLCA Board of Directors, stating: "Changing family needs and health situations do not allow me to fulfill the obligations..."

The following motion was conducted online via email on April 26, 2018 in accordance with OLCA Bylaws and State law.

Motion to accept Donald Stoner's resignation from the OLCA Board of Directors, and the nomination of Doug Anderson as the new OLCA Vice President. In addition, to remove Donald Stoner and to add Doug Anderson as an authorized OLCA bank signatory at CU Hawaii Federal Credit Union, HFS Federal Credit Union and Central Pacific Bank.

Seconded, called to vote, motion approved, 8 in favor with one 1 abstention.

That completes the OLCA BOD Minutes and Addendum for April 2018.

Submitted by:

Frederic Wirick, Secretary

Date