

**Orchidland Community Association
Board of Directors Meeting
Approved Minutes
May 15, 2018**

Call to Order: President Steve (Mongo) Lyon presiding; this is the Board of Directors meeting of May 15, 2018 at the Neighborhood Place of Puna in Keaau, the time is 6:47pm.

Roll Call: Steve Lyon, Doug Anderson, Tegen Greene, Frederic Wirick, Gerald Akana, Sky Platt, Jeremai Cann and Steve Baca
Paul Imaizumi is out on extended leave while he is caring for his wife, Faith. Our thoughts and prayers are with Faith, Paul and their family.

**Motion to approve the Agenda for the BOD meeting of May 15, 2018 as distributed.
Seconded, called to vote, 8 in favor, unanimous.**

**Motion to approve the Minutes of the BOD meeting of April 17, 2018 as distributed.
Seconded, called to vote, 7 in favor, 1 abstention.**

President's welcome announcement to members and general public:

Aloha and welcome to the May 2018 Board of Director's meeting for fiscal year 2017-18. OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting. One final notice, this is a public meeting and it is being video recorded.

Monthly Reports:

Treasurer Tegen Greene, monthly financial report, as distributed.

Secretary Frederic Wirick's report:

The Court Order from the March 1, 2018 Hearing was signed by Judge Nakamura on April 11, 2018. The Court Order is posted online at www.Orchidland.org , under the category of Legal Information. The Plaintiff, Barbara Arthurs has disrupted the execution of the Court Order, and complaints have been filed.

RMC report summarized by RMC Chair Gerald Akana (full report as distributed):

Updates on unpaved roadway maintenance:

The second round of road maintenance on unpaved roads, about 30 miles, was delayed for about a month due to the extended rains. Rainy weather continues to delay the scheduled maintenance. This road service includes – mowing of road sides, grading, adding of materials where needed, compacting and opening of natural drainages.

Please note, this is first time in the history of OLCA, that 30 miles of the unpaved roads will be serviced two times in one fiscal year.

Road maintenance has been completed on unpaved 34th thru 38th, including the cross roads between 37th and 38th and, cross roads between 37th and 39th, plus service has begun on 39th between Pohaku Drive and Laniuma. In addition to the grading and compacting to date over 600 tons of materials have added to the roads.

Updates on pothole filling: the road maintenance crews are out filling potholes at least once a month and following extended heavy rains. The worst potholes are located on lower Orchidland Drive between Hwy 130 and the entrance to Blanes Drive-in. This short section of roadway receives heavy commercial traffic and the two parking lots from the Mormon church drain onto lower Orchidland Drive, causing ponding during heavy rains.

Also some sections of lower Auli'i from Hwy 130 to 36th Ave experience ponding during heavy rains, the worst sections between 34th and 35th Ave, this ponding coupled with residential traffic flow, creates more potholes and needed repairs in this section.

Old Business:

Addendum to the OLCA BOD Minutes for April 17, 2018

Following the April 17, 2018 monthly OLCA Board of Directors (BOD) meeting, Don Stoner indicated that he would resign later in the month. On April 26, 2016, OLCA Vice President Donald Stoner formally resigned from the OLCA Board of Directors, stating: "Changing family needs and health situations do not allow me to fulfill the obligations..."

The following motion was conducted online via email on April 26, 2018 in accordance with OLCA Bylaws and State law. Tonight, we will reaffirm the following motion by those BOD in attendance.

Motion to accept Donald Stoner's resignation from the OLCA Board of Directors, and the nomination of Doug Anderson as the new OLCA Vice President. In addition, to remove Donald Stoner and to add Doug Anderson as an authorized OLCA bank signatory at CU Hawaii Federal Credit Union, HFS Federal Credit Union and Central Pacific Bank.

Seconded, called to vote, 7 in favor, 1 abstention, motion approved.

Update: letters of notice were sent last month via registered mail to all commercial property owners on lower Orchidland Drive. The recent and extended rains over the past months caused us to almost close this section of road to due road damage and the liability risks.

The RMC is also in the process of gathering proposed bids for the reconstruction of this section of Orchidland Drive from Hwy 130 to 34th Ave. With this information the RMC will propose a conference date with the commercial owners and OLCA's attorney to work out future plans to deal with this serious issue.

New Business:

RMC foreman, Sky Platt, has addressed the necessity of preventive maintenance on our asphalt paved roads. This would include crack sealing and removing vegetation that has overgrown the pavement (approximately 6.5 miles). This vegetation overgrowth also prevents proper drainage, creating ponding and the like. Creating a small drainage trench along road sides and opening natural drainages would be part of this preventive maintenance project. These issues would also be addressed on chip-sealed roads (approximately 3.5 miles).

The RMC anticipates a bid by next month's meeting.

Updates on upcoming RMC projects in 2018:

1) Bids were received from three licensed road contractors for the upcoming 25 mph speed humps installation and paving of upper Pohaku Drive, approximately 600'. At last month's RMC meeting the lowest bid contractor was selected, and at the BOD meeting that followed, the contractor was approved. The project is scheduled to begin following the Court directed "unfreezing" of OLCA funds. Please note, these OLCA funds have been frozen since March/ April 2016.

This is a road improvement and road safety project, the intent is to help reduce speeding vehicles and reduce the amount of cut through/ bypass traffic. In turn, reduce the risk of vehicular accidents, improve public safety and reduce liability risks to OLCA on these private roads.

Summary: for decades Pohaku Drive and 40th Ave have been used as a cut through for bypass traffic from Hwy 130 to Hwy 11. Over the years there have been numerous vehicle accidents on these private roads, including a young girl that was hit by a speeding vehicle on 40th Ave. Over the past years with the growing Puna District population and road construction on Hwy 130 between Keaau and Pohaku Drive, the amount of cut through/ bypass traffic has increased. In addition, during temporary road closures of Hwy 130, the HPD has directed County traffic through the private roads of Pohaku Drive and 40th Ave to Hwy 11, creating an emergency by-pass route.

The following motion was approved by the RMC and is recommended for approval by the BOD:

Motion to approve the lowest bid for the paving of upper Pohaku Drive and the installation of 25mph speed humps and signage on 40th Ave and Pohaku Drive, as designated in the scope of works and bids. The lowest bid was submitted by Hokori Construction, Lic.#AC 33614:

Paving \$45,007.54 + Speed humps and signage \$35,164.42 = \$80,171.96

Seconded

More discussion, called to vote, 7 in favor, 1 abstention.

2) At last month's RMC and BOD meetings, President Lyon provided the copies of the proposed 2018 Right of Way (ROW) Policy and Procedure (P&Ps) for review, discussion and vote.

The 2018 Right of Way Policy and Procedures were approved and will be posted online.

3) Additional RMC Updates:

The gate that was installed at the end of 42nd Ave was addressed by the RMC and BOD last month. Arrangements are being made for its removal; residents responsible for the unauthorized installation will assume all costs for the removal.

Note, the RMC has agreed to schedule the installation of a Dead End or No Outlet sign at the beginning dead end roads throughout Orchidland Estates.

Motion to approve up to \$1000 for road signs and installation.

Seconded

Discussion: as noted above, additional signage is required to for upcoming road projects.

Called to vote, 8 in favor, unanimous.

4) The OLCA Kubota tractor/ loader bucket has been repaired and final preparations are being made for the sale of the tractor in 2018. Efforts are being made with a local tractor company for future sale.

Additional update and question: recently a number of abandoned vehicles have been dropped in Orchidland Estates: upper Orchidland Drive above 42nd Ave, Miele Street between 37th and 38th Ave and Illima and 35th Ave. and the problem seems to be getting worse. Reports have been filed with HPD, but the vehicles are not being hauled away. We have also noticed abandoned vehicles (AV) on State Hwy 11 near the Keaau to Pahoa intersection. What can be done to get this abandoned vehicles removed more quickly? We will defer the question to Sky Platt, who is off island.

Social and Community Lot Committee Report:

The second Saturday Orchidland Community Association’s Harvest Share and Market was held May 12th. It featured produce and plants from family famers here in Orchidland as well as an info table and a donation table to collect specific items to be transferred to the Pu’u Houna O Puna on Monday, May 14th. Mahalo for your continued participation and support.

Update, with the recent Court Order and eventual release of frozen funds (over \$10,000 frozen since March 2016), will enable OLCA to move forward with some lot improvements and to formalize plans for the proposed permanent structure.

For more information on upcoming events please visit www.Orchidland.org, on the website there is also a direct link to the OLCA group Facebook page.

For vendor information please contact either Committee co-chairs Edie Valentine or Merlin Forman at the monthly events or by calling 808-464-5598.

That concludes the Board business.

Guests input: Karessa, a guest in attendance, sang a song, a first in BOD history, the kind gift of song was appreciated by the BOD.

Final Announcements:

The OLCA March 2018 Newsletter and Ballot were sent to the entire OLCA membership. The Ballots were due today, the results should become available by the end of the month.

Submitted by:

Frederic Wirick, Secretary

Date