

**Orchidland Community Association
Board of Directors Meeting
Approved Minutes
July 17, 2018**

Call to Order: President Steve (Mongo) Lyon presiding; this is the Board of Directors meeting of July 18, 2018 at the Neighborhood Place of Puna in Keaau, the time is 6:38pm.

Roll Call: Steve Lyon, Tegen Greene, Sky Platt, Jeremai Cann, Steve Baca, John Erickson and Doug Anderson by phone conference.

Excused is Secretary Wirick, who is attending a candidate's forum tonight.

Paul Imaizumi is out on extended leave while he is caring for his wife, Faith. Our thoughts and prayers are with Faith, Paul and their family.

**Motion to approve the Agenda for the BOD meeting of July 17, 2018 as distributed.
Seconded, called to vote, 7 in favor, unanimous approval.**

**Motion to approve the Minutes of the BOD meeting of June 19, 2018 as distributed.
Seconded, called to vote, 7 in favor, unanimous approval.**

President's welcome announcement to members and general public:

Aloha and welcome to the July 2018 Board of Director's meeting for fiscal year 2018-19.

OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting.

One final notice, this is a public meeting and it is being video recorded.

Monthly Reports:

Treasurer Tegen Greene, monthly financial report, as distributed.

RMC report summarized by President Lyon (full report as distributed):

Updates on unpaved roadway maintenance:

Our fiscal year ended in June, we successfully completed two rounds of road maintenance on unpaved roads, about 30 miles. This road service included – mowing of road sides, grading, adding of materials where needed, compacting and opening of natural drainages.

Please note, last year was the first time in the history of OLCA that 30 miles of the unpaved roads were serviced two times in one fiscal year.

In review, maintenance began on 34th Ave, up or mauka to 41st Ave, in addition all cross streets as well as dead end/ no outlet roads were serviced, a total of 1690 tons of materials (gravel and base course) were added to the roadways.

Updates on pothole filling: the road maintenance crews are out filling potholes at least once a month and following extended heavy rains. The worst potholes are located on lower Orchidland Drive between Hwy 130 and the entrance to Blanes Drive-in. This short section of roadway receives heavy commercial traffic and the two parking lots from the Mormon church drain onto lower Orchidland Drive, causing ponding during heavy rains.

Also some sections of lower Auli'i from Hwy 130 to 36th Ave experience ponding during heavy rains, the worst sections between 34th and 35th Ave, this ponding coupled with residential traffic flow, creates more potholes and needed repairs in this section.

Old Business:

Letters of notice were sent a few months ago via registered mail to all commercial property owners on lower Orchidland Drive. An OLCA road survey last year determined that over a 1000 vehicles a day visit the commercial district from Hwy 130. The recent and extended rains over the past months caused us to almost close this section of road to due road damage and the liability risks. In May 2018 a formal complaint was filed by the RMC with the Hawaii County Public Works department regarding this serious issue.

The RMC has requested an updated bid proposals for the reconstruction of this section of Orchidland Drive from Hwy 130 to 34th Ave. With this bid information the RMC will propose a conference date with the commercial owners and OLCA's attorney to work out future plans to deal with this serious issue.

Updates on upcoming RMC projects in 2018:

1) RMC foreman, Sky Platt, had addressed the necessity of preventive maintenance on our asphalt paved roads. This would include crack sealing and removing vegetation that has overgrown the pavement (approximately 6.5 miles). This vegetation overgrowth also prevents proper drainage, creating ponding and the like. Creating a small drainage trench along road sides and opening natural drainages would be part of this preventive maintenance project. Last month a motion was approved to have Hokori Construction begin this preventive maintenance project, the details of the project are addressed in the bid.

2) Bids were received from three licensed road contractors for the upcoming 25 mph speed humps installation and paving of upper Pohaku Drive, approximately 600'. At last month's RMC meeting the lowest bid contractor was selected, and at the BOD meeting that followed, the contractor was approved. The project is scheduled to begin following the Court directed "unfreezing" of OLCA funds. Please note, these OLCA funds have been frozen since March/ April 2016.

This is a road improvement and road safety project, the intent is to help reduce speeding vehicles and reduce the amount of cut through/ bypass traffic. In turn, reduce the risk of vehicular accidents, improve public safety and reduce liability risks to OLCA on these private roads.

Last month the motion to accept the lowest bid was approved for the paving of upper Pohaku Drive and the installation of 25mph speed humps and signage on 40th Ave and Pohaku Drive, as

designated in the scope of works and bids. The lowest bid was submitted by Hokori Construction, Lic.#AC 33614:
Paving \$45,007.54 + Speed humps and signage \$35,164.42 = \$80,171.96

Summary: for decades Pohaku Drive and 40th Ave have been used as a cut through for bypass traffic from Hwy 130 to Hwy 11. Over the years there have been numerous vehicle accidents on these private roads, including a young girl that was hit by a speeding vehicle on 40th Ave. Over the past years with the growing Puna District population and road construction on Hwy 130 between Keaau and Pohaku Drive, the amount of cut through/ bypass traffic has increased. In addition, during temporary road closures of Hwy 130, the HPD has directed County traffic through the private roads of Pohaku Drive and 40th Ave to Hwy 11, creating an emergency bypass route.

3) The 2018 Right of Way (ROW) Policy and Procedure (P&Ps) was posted on online.

4) Additional RMC Updates:

The gate that was installed at the end of 42nd Ave has been locked shut. Arrangements are being made for its removal; residents responsible for the unauthorized installation will assume all costs for the removal.

Note, the RMC has agreed to schedule the installation of a Dead End or No Outlet sign at the beginning dead end roads throughout Orchidland Estates.

Last month a motion to approve up to \$1000 for the purchase and installation of signage for roadways was passed by the RMC and BOD.

5) The OLCA Kubota tractor/ loader bucket has been repaired and final preparations are being made for the sale of the tractor in 2018. Efforts are being made with a local tractor company for future sale.

6) Recently a number of abandoned vehicles have been dropped in Orchidland Estates: upper Orchidland Drive above 42nd Ave, Miele Street between 37th and 38th Ave and Illima and 35th Ave. and the problem seems to be getting worse. We now have AV vehicles on the side of upper Pohaku (unpaved section) and Orchidland Drive (near 36th). Reports have been filed with HPD, but the vehicles are not being hauled away in a timely manner. We were informed recently that there was an issue between the County and State regarding who is financially responsibility, apparently the State stepped up and the issue has been resolved.

Updates for fiscal year 2018-19:

The RMC is in the process of revising the road maintenance program for fiscal year 2018-19, revisions will include the following suggestions for BOD approval.

Unpaved roads: to allocate more funding for materials (base course and gravel) to help build-up and maintain our unpaved roads, and to service all of these roads, about 30 miles, at least twice a year, plus those of greater need more often.

Paved and chip-sealed roads:

To move forward with the preventative maintenance of our 6.5 miles of hot asphalt paved roads including: removal of overgrowth vegetation from the roadways, drenching the road sides and opening blocked natural drainages to prevent on road ponding. This service would also be performed on chip-sealed roads, 3.6 miles, where needed.

A recommended change of direction with road improvements and paving. Because some road funds still remain frozen after over 2 years, the RMC has elected to put the full 25 mph speed-hump project (approximately 40 humps) on 40th Ave and Pohaku Drive on temporary hold, until these “frozen funds” become available.

The chip seal coating performed in 2015 has held up very well for over past two-years. These chip-sealed roadways lacked the proper foundation and base when they were originally constructed in the early 2000’s. Chip-sealed intersections with side roads are the worst, lack aprons and are the most travelled sections of roadway. The RMC’s recommendation to the BOD is to reconstruct these intersections and add aprons, 20’ wide 50’ in length. It is becoming apparent that if we do not move forward with this improvement project quickly and efficiently to address this issue, these intersections could become a real and ongoing liability risk to OLCA.

RMC’s plan is to draw up the scope of work and get bids to tear-out these existing intersections, replace the substandard (often red-cinder) base materials and add the proper base material (1 ½” base course), 4” of compacted base-course and then 2” of hot asphalt pavement. The project would be initiated on 40th Ave and Pohaku. The RMC scope of work will suggest to integrate two projects into one, making each intersection an extended 25 mph speed hump. In addition, while the equipment is staged in this area, to pave the 600’ of upper Pohaku Drive (completing the paving plan for 40th Ave and Pohaku Drive) adding 25 mph speed humps as previously specified. If funding permits, the RMC would suggest continuing this intersection/ 25 mph extended speed hump and apron project at all previously chip-sealed intersections throughout Orchidland Estates.

That concluded the RMC report.**New Business:****Nomination and election of OLCA officers for fiscal year 2018-19**

Nomination of Steve (Mongo) Lyon as OLCA President.

Seconded, called to vote, 7 in favor, unanimous approval.

Nomination of Doug Anderson as OLCA Vice President.

Seconded, called to vote, 7 in favor, unanimous approval.

Nomination of Tegen Greene as OLCA Treasurer.

Seconded, called to vote, 7 in favor, unanimous approval.

Nomination of Frederic (Ric) Wirick as OLCA Secretary.

Seconded, called to vote, 7 in favor, unanimous approval.

All OLCA officers have been nominated and elected for fiscal year 2018-19.

Social and Community Lot Committee Report:

The second Saturday Orchidland Community Association’s Harvest Share and Market was held on July 14th. It featured food, produce and plants from family famers, plus two special presentations: Merlin Foreman on the many uses of Noni, and Edie Valentine on the production and use of kefir, a pro-biotic.

Mahalo for your contribution, participation and support.

Update, we are patiently awaiting the release of frozen funds (over \$10,000 frozen since March 2016), these funds will enable OLCA to move forward with lot improvements and to formalize plans for the proposed permanent structure.

For more information on upcoming events please visit www.Orchidland.org , in addition, on the website there is a direct link to the OLCA group Facebook page.

For vendor information please contact either Committee co-chairs Edie Valentine or Merlin Forman at the monthly events or by calling 808-464-5598.

That concludes the Board and Committee business.

Final Announcements:

Once again, the results of the 2018-19 OLCA Membership Ballot vote are posted online at www.Orchidland.org under the category Ballots: please note all OLCA candidates were elected, in addition the 2018-19 OLCA fiscal budget and fee schedule (MRMA) were approved.

Mahalo for your participation and continued support.

That concludes the OLCA BOD meeting for July 17, 2018, held on the 18th, motion to adjourn, call to vote, 7 in favor -- the time is 7:44pm.

Submitted by:

Frederic Wirick, Secretary

Date