

**Orchidland Community Association  
Board of Directors Meeting  
Approved Minutes  
August 21, 2018**

**Call to Order:** President Steve (Mongo) Lyon presiding; this is the Board of Directors meeting of August 21, 2018 at the Neighborhood Place of Puna in Keaau, the time is 6:42pm.

**Roll Call:** Steve (Mongo) Lyon, Tegen Greene, Frederic Wirick, Sky Platt, Jeremai Cann, John Erickson, James E. Higgins III, Doug Anderson via conference call.  
Paul Imaizumi is out on extended leave while he is caring for his wife, Faith. Our thoughts and prayers are with Faith, Paul and their family.

**Motion to approve the Agenda for the BOD meeting of August 21, 2018 as distributed.  
Seconded, called to vote, 8 in favor, unanimous.**

**Motion to approve the Minutes of the BOD meeting of July 17, 2018 as distributed.  
Seconded, called to vote, 8 in favor, unanimous.**

**President's welcome announcement to members and general public:**

Aloha and welcome to the August 2018 Board of Director's meeting for fiscal year 2018-19. OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting.  
One final notice, this is a public meeting and it is being video recorded.

**Monthly Reports:**

**Treasurer Tegen Greene, monthly financial report, as distributed.**

**RMC report summarized by RMC Secretary Wirick (full report as distributed):**

**Updates on unpaved roadway maintenance:**

Our fiscal year ended in June, we successfully completed two rounds of road maintenance on unpaved roads, about 30 miles. This road service included – mowing of road sides, grading, adding of materials where needed, compacting and opening of natural drainages.

Please note, last year was the first time in the history of OLCA that 30 miles of the unpaved roads were serviced two times in one fiscal year.

In review, maintenance began on 34<sup>th</sup> Ave, up or mauka to 41<sup>st</sup> Ave, in addition all cross streets as well as dead end/ no outlet roads were serviced, a total of 1690 tons of materials (gravel and base course) were added to the roadways.

**Updates on pothole filling:** the road maintenance crews are out filling potholes at least once a month and following extended heavy rains. The worst potholes are located on lower Orchidland Drive between Hwy 130 and the entrance to Blanes Drive-in. This short section of roadway receives heavy commercial traffic and the two parking lots from the Mormon church drain onto lower Orchidland Drive, causing ponding during heavy rains.

Also some sections of lower Auli'i from Hwy 130 to 36<sup>th</sup> Ave experience ponding during heavy rains, the worst sections between 34<sup>th</sup> and 35<sup>th</sup> Ave, this ponding coupled with residential traffic flow, creates more potholes and needed repairs in this section.

**Old Business:**

Letters of notice were sent a few months ago via registered mail to all commercial property owners on lower Orchidland Drive. An OLCA road survey last year determined that over a 1000 vehicles a day visit the commercial district from Hwy 130. The recent and extended rains over the past months caused us to almost close this section of road to due road damage and the liability risks. In May 2018 a formal complaint was filed by the RMC with the Hawaii County Public Works department regarding this serious issue.

The RMC has requested an updated bid proposal for the reconstruction of this section of Orchidland Drive from Hwy 130 to 34<sup>th</sup> Ave. With this bid information the RMC will propose a conference date with the commercial owners and OLCA's attorney to work out future plans to deal with this serious issue.

**Updates on upcoming RMC projects in fiscal year 2018-19:**

General overview of OLCA road maintenance and improvement projects for fiscal year 2018-19. General priority list per July 2018, slight adjustments could occur. The road maintenance projects and budgets listed below were approved by the OLCA Board during the previous fiscal year.

1) A full rotation of unpaved road maintenance about 30 miles: including all through streets from 34<sup>th</sup> to 41<sup>st</sup> Ave, plus cross streets and dead-end roads where maintenance is needed. Service to include: mowing of road sides, grading, adding materials where needed, compaction and opening of natural drainages.

2) Road-edge maintenance on paved roads including: removal of over grown vegetation, creating roadside drainage plus the opening natural drainages where needed.

3) Preparation and the asphalt paving of the unpaved section of upper Pohaku Drive. In addition, asphalt repairs of two section of damaged pavement, Laniuma near 38<sup>th</sup> Ave and Auli'i near 38<sup>th</sup>. Plus, preventative crack sealing on asphalt Main Access Roads (MARs) where needed.

**Motion to approve the OLCA 2018-19 Road Maintenance and Improvement schedule for fiscal year 2018-19.**

**Seconded, called to vote, 8 in favor, unanimous.**

**Additional RMC updates:**

The abandoned vehicles (AV) continue to be an issue, apparently about 3 months ago the County stopped paying for the subcontracted hauling service of AVs. According to County Council District 4 rep, Eileen O'hara, the County has deferred payments of this AV hauling service to the State.

For the past 3-years the OLCA RMC has reported abandoned vehicles (AV) to the HPD, incident reports were filed, County salvage then contacted hauling sub-contractors and AV's were hauled off within weeks. This all changed with the lava eruption. The RMC will contact the HPD and request additional reports to be filed, this will be the third time in the past 3-months. We will also contact our County Council rep for an update and possible assistance with this matter.

**That concluded the RMC report.**

**New/ Old Business:**

**1) The following is a repeat of last month's motions, the nomination and election of OLCA officers for fiscal year 2018-19:**

Nomination of Steve (Mong) Lyon as OLCA President.

**Seconded, called to vote, 8 in favor, unanimous.**

Nomination of Doug Anderson as OLCA Vice President.

**Seconded, called to vote, 8 in favor, unanimous.**

Nomination of Tegen Greene as OLCA Treasurer.

**Seconded, called to vote, 8 in favor, unanimous.**

Nomination of Frederic (Ric) Wirick as OLCA Secretary.

**Seconded, called to vote, 8 in favor, unanimous.**

**All OLCA officers have been nominated and elected for fiscal year 2018-19.**

**2) Motion to approve the use of a debit card by Data Processing Services Inc. for the monthly payment of the OLCA cell phone service.**

**Second**

**Discussion:** last year the BOD approved a monthly OLCA cell plan and payment to provide the OLCA membership with a contact phone number and voice mail service. For convenience and to provide uninterrupted service the BOD proposes that payments are made with Debit card.

**Seconded, called to vote, 8 in favor, unanimous.**

**Social and Community Lot Committee Report:**

The second Saturday Orchidland Community Association's Harvest Share and Market was held on July 14<sup>th</sup>. It featured food, produce and plants from family famers, plus two special presentations: Merlin Foreman on the many uses and process of edible bamboo.

Mahalo for your contribution, participation and support.

For more information on upcoming events please visit [www.Orchidland.org](http://www.Orchidland.org) , in addition, on the website there is a direct link to the OLCA group Facebook page.

For vendor information please contact either Committee co-chairs Edie Valentine or Merlin Forman at the monthly events or by calling 808-464-5598.

**That concludes the Board and Committee business.**

**Final Announcements:**

Once again, the results of the 2018-19 OLCA Membership Ballot vote are posted online at [www.Orchidland.org](http://www.Orchidland.org) under the category Ballots: please note all OLCA candidates were elected, in addition the 2018-19 OLCA fiscal budget and fee schedule (MRMA) and Bylaw revisions were approved. Mahalo for your participation and continued support.

That concludes the OLCA BOD meeting for August 21, 2018, motion to adjourn, call to vote, 8 in favor, unanimous -- the time is 7:29pm.

**Submitted by:**

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**Frederic Wirick, Secretary**

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**Date**