

**Orchidland Community Association
Board of Directors Meeting
Approved Minutes
July 16, 2019**

Call to Order: President Steve (Mongo) Lyon presiding; this is the Board of Directors meeting of July 16, 2019 at the Neighborhood Place of Puna in Keaau, the time is 6:52 pm.

Roll Call: Steve Lyon, Tegen Greene, Frederic Wirick, Sky Platt, John Erickson, Doug Anderson via conference call.

Out on medical and/ or excused leave: Steve Baca and Don Stoner.

Paul Imaizumi is out on extended leave while he is caring for his wife, Faith. Our thoughts and prayers are with Faith, Paul and their family.

**Motion to approve the Agenda for the BOD meeting of July 16, 2019 as distributed.
Seconded, called to vote, 6 in favor, unanimously approved.**

**Motion to approve the Minutes of the BOD meeting of June 18, 2019 as distributed.
Seconded, called to vote, 6 in favor, unanimously approved.**

President's welcome announcement to members and general public:

Aloha and welcome to the July 2019 Board of Director's meeting for fiscal year 2019-20.

OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting.

One final notice, this is a public meeting and it is being video recorded.

Monthly Reports:

Treasurer Tegen Greene, monthly financial report, as distributed.

RMC report summarized by RMC Vice Chair John Erickson (full report as distributed):

Updates on pothole filling: As anticipated lower Orchidland Drive, the commercial district, continues to crack and break away in every rain storm. Repairs are being made at least twice a month if not more. The worst potholes are located on lower Orchidland Drive between Hwy 130 and the entrance to Blanes Drive-in. This short section of roadway receives heavy commercial traffic, including large delivery trucks and school bus traffic, plus the two parking lots from the Mormon church drain onto lower Orchidland Drive, causing ponding during heavy rains.

Letters were sent to commercial property owners on lower Orchidland Drive and a complaint filed with the County Works Department concerning the road flooding and ponding issue. We

anticipate a workable solution in the future, in order to avoid the closure of this section of roadway.

* Recommended traffic light at the intersection of Hwy 130 and Orchidland Drive. Most the traffic entering Orchidland at this location is commercial traffic for Orchidland Store, Ohana Fuels, Blane's Drive Inn and the Mormon church. In addition, while school is in session, this is a student drop-off and pick-up site. To improve traffic and pedestrian safety at this location, a traffic light for should be installed by the State of Hawaii and/or commercial district property owners. This "commercial district" located within Orchidland Estates has served the Puna District for over 30 years.

The RMC recently noted that the new commercial shopping center in Pahoa has a new traffic light on the adjacent Hwy. The question is, why was a new traffic light installed in Pahoa -- and not at the dangerous "commercial intersection" of Hwy 130 and Orchidland Drive? And why is the State Highway Dept currently spending \$2.5 million dollars on an experimental "contra-flow" from Pohaku/ Shower Drive to Kaloli – when that same amount (\$2.5 million) could have been used for traffic light at Orchidland Drive?

The RMC will approach the County/ State with these questions in the near future, and request a traffic light for this dangerous commercial intersection.

Update, new construction has begun on a new "State approved" commercial site near the corner of Hwy 130 and Orchidland Drive, just across the street from the Mormon church.

Additional RMC updates:

Last month, Hokori Construction began a complete rotation of unpaved road maintenance. Maintenance included: grading, rolling, compaction and adding materials where needed. Road maintenance completed to date: Main access roads of upper Pohaku Drive, Laniuma Drive from 39th to 40th and 40th Ave from Pohaku to Orchidland Drive. Through, side roads (Aves) from Pohaku to Orchidland Drive: 35th, 36th, 37th, 38th and 39th Ave. In addition, upper unpaved Orchidland Drive and 42nd Ave, plus 41st Ave from Orchidland to Auli'i, including the dead-end road of Keala. Materials used on roadways to date = 1100 tons (about 55, 20-ton truck loads).

Asphalt repair and paving is to begin as soon. This asphalt paving includes RMC/ BOD approved repairs on Laniuma and Auli'i. As well as the asphalt paving of upper Pohaku Drive, the installation of some speed humps on 40th Ave and Pohaku Drive, and finally approved asphalt paving of some intersections and aprons.

Signage installation: "Speed Humps Ahead" signs have been installed at all entry streets into Orchidland Estates. Speed humps will eventually be installed throughout Orchidland Estates to help slow the traffic flow and in-turn create safer roadways and reduce OLCA liability risks.

Recommended and RMC approved change order for asphalt road repairs:

Instead of the approved asphalt cut-outs and asphalt repair work at three locations: 40th Ave just downhill from the intersection with Pohaku Drive; Laniuma, inbound lane just above 38th Ave, and Auli'i, outbound lane just below 38th Ave.

Change order to speed hump installations at these 3 locations (advantages): cost savings on installation (less expensive), less impact on the road (no cutting), less chance of road damage. Plus, speed humps help to reduce speeding the area – slows traffic to 25 mph, creating a safer roadway.

Road and road related maintenance for fiscal year 2019-20 includes:

- Completion of paving projects previously scheduled.
- At least two-full maintenance rotations of unpaved roads.
- Road-side mowing: along Main Access Roads about four-times (about every 3 months), and along unpaved roads about two-times (about every 6 months).
- Main Access road-side vegetation removal and crack sealing.

Addition RMC updates:

Abandoned Vehicles (AVs) along the right-of-way (ROW) on Auli'i Drive are a constant problem. At times these vehicles impact the roadway, and are a constant road/ roadside hazard.

Reporting protocol for AVs:

- Immediately report the AV incident to the HPD, non-emergency dispatch number: 808-935-3311

Report: location, time, description of vehicle(s), and any suspicious activity (for instance on Auli'i -- tow truck description, etc.).

- Get an incident report number from the reporting HPD officer.

-- (Please share all the above information with the RMC by email at OrchidlandCommunityAssociation@gmail.com , call 808-464-5598, or attend the RMC monthly meeting, second Tuesday of each month at the Neighborhood Place of Puna, in Keaau).

- The HPD should contact County Vehicle Disposal, that County department will contact the contracted tow-truck companies to haul the AV. Note, a vehicle "disposal fee" is charged with every vehicle registration to pay for this County/ State service.

-- The key is to report AV incidents immediately -- and to follow-up with the HPD weekly until the AV is hauled.

- The whole process can take up to two weeks to complete -- from reporting the AV incident to hauling and disposal.

That completes the RMC report and updates.

New and Old BOD Business:

Last month the BOD pre-approved the payment of the OLCA general liability insurance payment due July 2019. We anticipated and approved up to a 10% increase. Since the increased cost was more substantial, tonight we will revise the motion and add discussion.

Motion to approve the payment of the OLCA General Liability Insurance policy is due for fiscal year 2019-20, at the cost of \$14,469.66.

Second motion

Discussion: The annual payment of the OLCA General Liability Insurance policy is due by July 2019. Last year, our Servco Ins. Agent sent a renewal premium quoted at \$8335.64. The annual policy protects OLCA against liability claims, including the 40 miles of private roads within Orchidland Estates, OLCA meetings held at NPP, OLCA's storage unit containing business records, and all OLCA events held at the OLCA Community lot/ Hui Hoaloha.

It was noted by OLCA's insurance agent that the higher cost of liability insurance for this year was primarily due to more homes in Orchidland Estates and higher costs for road contractors. Additional insurance coverage bids were requested, other insurance company quotes were even higher.

Motion called to vote, 6 in favor, unanimously approved.

OLCA Board of Directors Notebooks for fiscal year 2019-20 have been updated and distributed. OLCA parliamentarian Lloyd Swierenga, gave the BOD an update on the contents of notebooks for future reference including but not limited to the OLCA 2018 Bylaws and approved Procedures and Policies.

Social and Community Lot Committee Report:

The OLCA First Saturday Market was held on July 6, 2019. This monthly market is held at the OLCA Hui Hoaloha located near the intersection of Orchidland Drive and 36th Ave. Join us next month, First-Saturday August 3, 2019 for this growing event with more participation every month.

Historic note, the once a month OLCA Harvest Share and Market began July 2016 – the July 2019 OLCA First-Saturday Market – marks 3-years of once a month consecutive social events held at the Hui Hoaloha. A Big Mahalo to all those who have participated in this growing OLCA Community monthly event.

For more information on upcoming events please visit www.Orchidland.org , in addition, on the website there is a direct link to the OLCA group Facebook page.

For vendor information please contact either Committee co-chairs Edie Valentine or Merlin Forman at the monthly events or by calling 808-464-5598.

That concludes the OLCA BOD meeting for July 16, 2019, motion to adjourn, call to vote, 6 in favor -- the time is 7:48pm.

Submitted by:

Frederic Wirick, Secretary

Date