

**Orchidland Community Association
Board of Directors Meeting
Approved Minutes
March 17, 2020**

Call to Order: President Steve Lyon presiding; this is the Board of Directors meeting of March 17, 2020 at the Neighborhood Place of Puna in Keaau, the time is 6:40pm.

Roll Call: President Steve Lyon, Vice-President Doug Anderson, Secretary Frederic Wirick, RMC Chair Sky Platt, RMC Vice-Chair John Erickson, Herschel Hood, Betty Saleh and Brennan Low. Tegen Greene opted out of tonight's meeting due to the virus scare. David Guinn is off-island and on excused absence.

Guests: Carrie Walters, Lloyd Swierenga, Hamed Saleh and Sharon McCartin

**Motion to approve the Agenda for the BOD meeting of March 17, 2020 as distributed.
Seconded, call to vote, 8 in favor, unanimously approved.**

**Motion to approve the Minutes of the BOD meeting of February 18, 2020 as distributed.
Seconded, call to vote, 8 in favor, unanimously approved.**

President's welcome announcement to members and general public:

Aloha and welcome to the March 17, 2020 Board of Director's meeting for fiscal year 2019-20. In accordance with State emergency suggestions regarding the virus scare, the OLCA Board and guests are practicing social distancing, sitting 6' apart from one another.

OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting. One final notice, this is a public meeting and it is being video recorded.

President's welcome to new interim OLCA Board members that were elected at last month's BOD meeting, February 18th:

Those new Board members include: Betty Saleh, David Guinn and Brennan Low. Also, Hershel Hood joined the OLCA BOD at the December 17, 2019.

Simultaneously and upon the election of the new OLCA interim Board members, the OLCA Board accepted the resignations of the three departing OLCA Board members Donald Stoner, Steve Baca and Paul Imaizumi. The OLCA Board and Orchidland Community greatly appreciated the years of their volunteer service. Don Stoner serviced with the OLCA Board from July 2015, Steve Baca from July 2017 and Paul Imaizumi from July 2016. Mahalo to these departing BOD for stepping up to assist with the management of OLCA and for your years of community service.

Congratulations and welcome to the newly elected interim OLCA Board members. We appreciate the fact that you have also considered running as candidates for extended OLCA BOD terms (up to 3-years) -- candidate statements and ballots to be mailed with OLCA March 2020 Newsletter. In addition, we are looking forward to integrating some of your new ideas and suggestions, and look forward to your participation in OLCA management and as an active community volunteer.

The Hawaii State DCCA corporate registration has been updated to reflect these recent changes of OLCA Directors and Officers.

Monthly Reports:

Secretary Wirick, provided the OLCA monthly financial report, as distributed.

RMC report summarized by RMC Vice Chair John Erickson (full report as distributed):

Updates on pothole filling: As anticipated lower Orchidland Drive, primarily used as the business access road for the commercial district, continues to crack and break away in every rain storm. The worst potholes developing where lower Orchidland Drive adjoins Hwy 130. This has created a Public Safety Hazard and Risk. During the past months many large potholes have opened up, one had spanned inbound lane of traffic. OLCA maintenance crews have attempted cold patching between storms and gravel has been used while the road is flooded.

Due to this increased Public Safety Hazard and Risk during heavy rains and flooding, OLCA has requested that the County temporarily close this section of road in order to help prevent vehicular/ pedestrian injury and/ or fatality. This short section of roadway receives heavy commercial traffic, including large delivery trucks (including tandem fuel trucks) and school bus traffic (loading and unloading for and of school children). In addition, the flooding in this section is made worse by the church's lower parking lot draining directly onto lower Orchidland Drive.

Letters were sent to commercial property owners on lower Orchidland Drive in 2017 and a complaint filed with the Hawaii County Works Department in 2018 concerning the road flooding and ponding issue. Letters and/ or emails will be sent to business owners in early 2020 -- plus County, State, Federal officials, politicians and the media regarding this increased Public Safety Hazard. We anticipate a workable solution in the future, in order to avoid the closure of this section of roadway.

Other potholes are filled once a month as part of ongoing road maintenance.

Recently OLCA has made a few requests with the State Hwy Dept to assist with the opening of blocked natural drainages at the bottom of Orchidland Drive, near the intersection of Hwy 130 to help prevent road flooding.

Unpaved road maintenance updates: a complete rotation of road maintenance on unpaved roads, totaling about 30 miles was completed in February. This included road side mowing, opening natural drainages; grading to a center lane where possible, adding materials (1 ½" to 2 ½" base coarse) where needed on center lane. The total amount of basecourse hauled and distributed = 2890 tons (about 144 x 20-ton truckloads), total cost for materials \$75,000 (about \$520 per 20-ton truckload).

It should be noted that OLCA works with a limited road maintenance budget. If a fiscal year (July 1st to June 30th) is not interrupted by severe weather and flooding, OLCA has budgeted for 2 complete maintenance rotations of unpaved roads (about 30 miles). These maintenance rotations are intended to make the roads passable at the posted speed limit for unpaved roads in Orchidland Estates at 15 mph. OLCA does not have the funding to provide road materials (1 ½" and/ or 2 ½" base course) to cover all unpaved roads.

Abandoned Vehicles (AVs) on OLCA roads or in the right-of-way:

Discussion: Abandoned vehicles and the arson of abandoned vehicles in Orchidland Estates has been on rise over the past years. One major reason is that vehicle recycle centers stopped paying for metal recycling and now charge a fee. Technically, dumping vehicles is a criminal littering offense, up to \$1000 fine and 200 hours of community service.

If an abandoned vehicle (AV) is dumped on an Orchidland road or in the right of way, and it is reported to the HPD and they follow-up with an incident report. The AV should be towed or removed by the County within a week or two. If not, follow-up with the HPD on a weekly basis until the vehicle is removed.

The process is to call the HPD non-emergency number at 808-935-3311

Report an abandoned vehicle: provide the HPD with the date of incident, location, type vehicle and be sure to get an incident number and HPD officer contact name.

Additional updates regarding AVs and trash dumping: last month the RMC and BOD approved the formation of subcommittee of the RMC, to address AV and trash dumping in Orchidland Estates. The group will coordinate their efforts via conference calls, emails – but no monthly meetings have been scheduled.

Some assistance with large trash containers and hauling has been offered by Matson shipping. The company now offers an annual grant of \$1000 to assist with Community clean-up

operations. Recently the County Council announced that there might be some addition funds to support trash removal and hauling. Also, it has been suggested with abandoned vehicles to contact the EPA directly, apparently there might be clean up funds available for abandoned vehicles. (Update, Board member Hershel Hood attempted to get in contact with EPA representatives on the island, apparently there are no field offices, no assistance.) Regarding on-site clean-up -- for the past 4-years OLCA roadside mowing crews have removed excessive trash before mowing road sides.

This new special subcommittee will specifically address this AV and trash issue. Making it easier and more efficient for residents to report AV and trash dumping to the HPD for hauling and disposal.

New Business:

1) A few motions were discussed regarding the costs and funding of necessary repairs and the overdue reconstruction of lower Orchidland Drive from Hwy 130 to the intersection of 34th Ave. Repairs and reconstruction are needed in order to prevent the temporary road closure of lower Orchidland Drive during heavy rains and flooding which creates hazardous road conditions.

It was determined by the RMC that it would be best to wait until after the 2020 letter was sent to businesses, church and County, State and Federal officials/ representatives and reporters before moving forward with costs and funding suggestions. The RMC suggested meeting with all parties to discuss a workable solution.

The RMC suggests scheduling the meeting with all parties either Tuesday April 14th or Tuesday May 12th 2020 at the Neighborhood Place of Puna beginning at 6:30pm. These are also RMC meeting dates, so the meeting room, date and time has already been reserved.

2) There was RMC discussion to move forward with repairs of unpaved roads after last month's heavy rains which caused some road damage. It was decided that a road maintenance/ repair crew would travel the 30-miles of unpaved roads utilizing a dump truck (with loads of base course) followed by a skid-steer -- and dump and fill major potholes and repair washed-out sections of road where needed. Repair funds were pre-approved by the RMC and BOD.

3) Motion to approve the proposed installation of 10 Neighborhood Watch signs and posts as distributed.

Seconded

Discussion: Last month the RMC received an email from Orchidland Neighborhood Watch (ONW) one day before our scheduled meeting. The RMC was asked to review the email and a hardcopy was distributed.

It has already been noted that due to liability risks to OLCA -- Neighborhood Watch is not affiliated with OLCA. In order for Orchidland Neighborhood Watch (ONW) to move forward with their sign installation they must have liability insurance to cover the sign installation and to operate ONW in Orchidland Estates.

More discussion, call motion to vote, 8 in favor, unanimously approved.

Old Business:

Last month the RMC and BOD approved:

- 1) the RMC recommended OLCA 2020 Paving Plan (listed below).
- 2) the RMC recommended OLCA 2020-21 MRMA (Mandatory Road Maintenance Assessment) for \$200 with at least \$50 going towards asphalt paving.

OLCA 2020 Paving Plan:

- Tear out of chip seal intersections and replacement with asphalt intersections plus the addition of 20' asphalt aprons. These Main Access chip sealed road intersections include: Pohaku Drive from 35th to 37th Ave, Laniuma Drive from 35th to 36th Ave, Orchidland Drive from 34th to 37th Ave, Auli'i Drive from 34th to 36th Ave, and Illima Drive at 36th Ave.
- Installation of 25 speed limit signs and posts along Main Access Roads.
- Installation of 25 mph "Speed Humps" where needed to slow traffic and deter cut-through traffic. Installation to begin on Pohaku Drive and 40th Ave (the elbow, the primary bypass roads)

Long term plans include:

- The installation of 20' asphalt aprons at all intersections with paved Main Access Roads.
- Asphalt paving of upper Auli'i Drive from 40th to 41st Ave.
- Possible tear out and replacement of chip seal roads with asphalt paving or resealing of the chip sealed roads including: Orchidland Drive from 34th to 37th Ave, Pohaku Drive from 35th to 37th Ave, Laniuma Drive from 35th to 36th Ave, , Auli'i from 34th to 36th Ave, and Illima Drive from 35th to 36th Ave. Also, sections of 35th Ave from Pohaku Circle to Laniuma Drive.
- Permanent repairs and installations with asphalt or concrete (A.C.) on 40th Ave from Laniuma to Pohaku Drive, to help reduce wash-outs in this area during heavy rains.
- Center striping of asphalt roads.

The OLCA letter regarding the Public Safety Hazard and Risk at lower Orchidland Drive and Hwy 130 -- will be to be sent soon (via mail and/ or email) to the businesses and the church on lower Orchidland Drive as well as County, State and Federal agencies and representatives, reporters and more.

- USDA Rural Development grants and/ or loan options for possible additional road repair, maintenance and improvement funding. For instance, additional gravel, basecourse, materials to bring unpaved roads up to minimum Federal standards.

That completes this month's RMC reports, updates and discussions.

RMC guest input:

Sharon McCartin inquired about cold-patch pothole filling on lower Orchidland Drive. RMC responded that OLCA road crews are only able to cold-patch after this section of road dries out after flooding, the road damage being the result of flooded roads and heavy traffic.

Steve Lyon inquired about road service on Melia and Kiele cross roads located between 37th and 38th Ave, and in between the main access roads of Orchidland and Auli'i Drives. RMC would check these to two roads and report back with updates.

Social and Community Lot Committee Report:

The OLCA First Saturday Harvest Share and Farmers Market was held on March 7, 2020. This monthly market at the OLCA Hui Hoaloha located near the intersection of Orchidland Drive and 36th Ave. The new time for this monthly event is from 10am to 2pm, with an informal Community talk-story from 1pm to 2pm. This past monthly OLCA Harvest Share and Market was well attended and a number of vendors participated.

Join OLCA next month, April 4, 2020 from 10am to 2pm for the OLCA 1st Saturday Market. For more information on upcoming events please visit www.Orchidland.org, in addition, on the website there is a direct link to the OLCA group Facebook page. For vendor information please contact either Committee co-chairs Merlin Forman or Sharon Walker at the monthly events or by calling 808-464-5598.

Community Lot Development Committee Report/ Update by Secretary Wirick:

The necessary documents and IRS application for the OLCA Agri-Cultural Center were filed in February 2020. We are now awaiting IRS approval for the new 501c3 non-profit in order to move ahead with fundraising and for the construction proposed Center which includes pavilions, restrooms, off-street parking, covered post office boxes and more. The newly proposed site plan will be published in the 2020 March Newsletter.

That concludes the OLCA BOD and Committee reports, New Business and Old Business.

Announcements: the OLCA March 2020 Newsletter will be mailed on or before March 25th, at least 30-days before the OLCA Semi-Annual Membership meeting scheduled for Saturday, April 25th. The OLCA Membership meeting and potluck are scheduled at the OLCA Community lot, Hui Hoaloha (future site of the OLCA Agri-Cultural Center). Located near the intersection of Orchidland Drive and 36th Ave. OLCA Membership potluck from 12 noon to 2pm, meeting from 2pm to 4pm.

Guest input and suggestions:

Sharon McCartin asked if there was a standard width for Orchidland roads, the general response was that it depended on the specific road because the road width varies.

There was also some discussion about possible through roads in OLCA. And the availability of Community dumpster for garbage disposal, plus possible upcoming Community clean-up events.

That concludes the OLCA BOD meeting for March 17, 2020, motion to adjourn, call to vote, 8 in favor -- the time is 7:51pm.

Submitted by:

Frederic Wirick, Secretary

Date