

**Orchidland Community Association
Board of Directors Meeting
Approved Minutes
June 16, 2020**

Call to Order: President Steve Lyon presiding; this is the Board of Directors meeting of June 16, 2020 at the Neighborhood Place of Puna in Keaau, the time is 6:43pm.

This meeting is limited to 10 persons or less: RMC, BOD and administrative support. All social distancing standards recommended by the State are being followed and some BOD members will also be joining the meeting via conference call.

Roll Call on location: President Steve Lyon, Vice President Doug Anderson, Secretary Ric Wirick, Road Chair Sky Platt, Vice Road Chair John Erickson, Herschel Hood.

Roll Call for via conference call: Treasurer Tegen Greene, Betty Saleh and Jeremai Cann (technical difficulties).

Special Guests: Lloyd Swierenga, Carrie Walters, Community Lot Development Chair Norman Kauahi.

**Motion to approve the Agenda for the BOD meeting of June 16, 2020 as distributed.
Second, call to vote, all in favor 6, motion approved.**

**Motion to approve the Minutes of the BOD meeting of May 19, 2020 as distributed.
Second, call to vote, all in favor 6, motion approved.**

President's welcome announcement to members and general public:

Aloha and welcome to the 2020 June Board of Director's meeting for fiscal year 2019-20. In accordance with State Covid-19 safety provisions: the OLCA Board and special guests are practicing social distancing, sitting about 6' apart from one another. And this meeting is being audio recorded.

(Bypass general introduction below)

OLCA members and the general public are welcome to attend but are asked to please not interrupt the proceedings and agenda. Guests will be given the opportunity to speak at the end of meeting. Sign-in and suggestion forms will also be provided at the meeting; these forms will be reviewed and addressed by the BOD at the next scheduled meeting.

One final notice, this is a public meeting and it is being video recorded.

RMC report summarized by RMC member Doug Anderson (full report as distributed):

Updates on pothole filling: As anticipated lower Orchidland Drive, primarily used as the business access road for the commercial district, continues to crack and break away in every rain storm. The worst potholes developing where lower Orchidland Drive adjoins Hwy 130. This has created a Public Safety Hazard and Risk. During the past months many large potholes have opened up, one

had spanned inbound lane of traffic. OLCA maintenance crews have attempted cold patching between storms and gravel has been used while the road is flooded.

Due to this increased Public Safety Hazard and Risk during heavy rains and flooding, OLCA has requested that the County temporarily close this section of road in order to help prevent vehicular/ pedestrian injury and/ or fatality. This short section of roadway receives heavy commercial traffic, including large delivery trucks (including tandem fuel trucks) and school bus traffic (loading and unloading for and of school children). In addition, the flooding in this section is made worse by the church's lower parking lot draining directly onto lower Orchidland Drive.

Letters were sent to commercial property owners on lower Orchidland Drive in 2017 and a complaint filed with the Hawaii County Works Department in 2018 concerning the road flooding and ponding issue. Letters and/ or emails will be sent to business owners in early 2020 -- plus County, State, Federal officials, politicians and the media regarding this increased Public Safety Hazard. We anticipate a workable solution in the future, in order to avoid the closure of this section of roadway.

Over the past months OLCA made requests with the State Hwy Dept for assistance in opening natural drainages on lower Orchidland near the inbound lanes at the intersection with HWY 130 to prevent flooding and ponding during heavy rains. No attempts were made by HDOT to assist with our request. This month, OLCA road crews opened the natural drainage to the best of their ability, removed road side debris and dispersed gravel. This additional drainage work has reduced the flooding on the inbound lane. Flooding and ponding remain an issue on the outbound lane with rainwater drainage directly from the Mormon churches parking lot.

Other potholes are filled once a month as part of ongoing road maintenance.

Unpaved road maintenance updates: Hokori Construction was directed by the RMC to check out all 30 miles of unpaved roads and repair as needed (specifically repair/ fill washed out areas and large potholes). They are about half-way through the repair work, they began at Pohaku Drive and 40th Ave over to Orchidland Drive and working down to 34th Ave.

Estimated Costs based the last service rotation: \$8000 for materials (1 ½" or 2 ½" base course), about 13, 20-ton truck loads of base course with a skid steer loader for dispersal of materials. Equipment and labor half that cost at \$4000.

Update, Horkori Construction has been going through more materials than last rotation. The RMC and BOD pre-approved funding to keep all road repair projects running until the new fiscal year beginning July 1st. An additional \$8000 for materials will be used to this current road repair service. This full-repair service and rotation should be completed by the end of next week.

Vandalism and theft of OLCA road signs and posts:

This past month two STOP signs and posts were stolen at the intersection of 40th and Pohaku Drive. Plus, two STOP signs and posts at the intersections of Laniuma Drive and 39th and 36th Ave.

In addition, the entry signs at 35th Ave and Ainaloa were knocked flat to the ground. RMC, Doug Anderson called in these reports of theft and vandalism with an estimated replacement cost of \$1500. The HPD incident number is 20-033442.

OLCA's road side maintenance crew replaced signage at Pohaku Drive and 40th Ave and Laniuma and 39th Ave. No confirmation of STOP sign and post replacement on Laniuma and 36th Ave. Also, the entrance signage at 35th Ave and near Ainaloa Blvd is still flat on the ground.

Abandoned Vehicles (AVs) on OLCA roads or in the right-of-way:

Discussion: Abandoned vehicles and the arson of abandoned vehicles in Orchidland Estates has been on rise over the past years. One major reason is that vehicle recycle centers stopped paying for metal recycling and now charge a fee. Technically, dumping vehicles is a criminal littering offense, up to \$1000 fine and 200 hours of community service.

If an abandoned vehicle (AV) is dumped on an Orchidland road or in the right of way, and it is reported to the HPD and they follow-up with an incident report. The AV should be towed or removed by the County within a week or two. If not, follow-up with the HPD on a weekly basis until the vehicle is removed.

The process is to call the HPD non-emergency number at 808-935-3311

Report an abandoned vehicle: provide the HPD with the date of incident, location, type vehicle and be sure to get an incident number and HPD officer contact name.

Additional updates regarding trash dumping and collection:

OLCA is now registered with Matson shipping for their community clean up assistance program. If approved, Matson will supply a 40' container and hauling services plus provide a grant of \$1000 to OLCA to assist with community clean-up operations.

This Matson grant would help OLCA fund road-side clean-up. For the past 4-years OLCA roadside mowing crews have removed excessive trash before mowing road sides at least 2 to 3 times per year, and when directed by the RMC.

Old Business:

On April 1, 2020 the RMC received an email from an Orchidland resident, Anne Kamau, on 34th Ave between Ilima Drive and Ainaloa Blvd. She reported excessive traffic from Ainaloa Blvd. cutting through Orchidland Estates to by-pass the road construction on Hwy 130, the new roundabout construction location. Anne Kaumau indicated that this has already become a public safety hazard and will get even worse when the "stay at home" ban has been lifted. She asked if OLCA could temporarily block/ barricade the entrance on 34th from Ainaloa Blvd. to prevent the excessive traffic and reduce the damage to OLCA private roads.

OLCA contacted County Council District rep, Matt Kleinfelder, via email concerning this recent issue -- since Ainaloa Blvd is a County maintained road. He is unable to assist us with the problem.

Last month, the RMC and BOD approved funding up to \$2000 for econoblock concrete barricades and necessary signage: Road Closed sign at Ainaloa Blvd and 34th and No Outlet sign at 34th Ave and Illima. We have coordinated with Anne Kamau – who helped us notify Orchidland residents living the area of 34th Ave.

Installation of the econoblock concrete barriers and signage is scheduled with Hokori Construction sometime after mid-May 2020.

The RMC is anticipating that cut-through/ by-pass issues from Ainaloa Blvd through Orchidland Estates private roads (35th, 36th and 37th Ave.) will become an ongoing problem with the roundabout road construction on Hwy 130 and Ainaloa Blvd. Plus, illegal dumping on Illma Drive has increased since the road construction started.

Anne Kamau indicated that the County originally proposed to barricade the entrances/ exits to and from County road, Ainaloa Blvd into Orchidland Estates from 34th, 35th, 36th and 37th. If we can locate these County documents, there is a chance that the County might reimburse OLCA for providing the service for the County.

Motion to approve funding for additional econoblock barricades and signage at the entrances of 35th, 36th and 37th Ave, if and when needed, to block cut-through/ by-pass traffic from Ainaloa Blvd. related to road construction on Hwy 130.

Seconded

Discussion: as noted in the initial Motion for econoblock barriers on 34th Ave, there has been a substantial increase of cut-through/ by-pass traffic from Ainaloa Blvd through Orchidland Estates since the construction began at the intersection at Hwy 130. This excessive cut-through/ by-pass traffic has caused substantial road wear and road damage to newly maintained roads. In addition, the excessive traffic has created a safety issue for Orchidland residents. Plus, illegal dumping on Illima has increased since the road construction began.

The RMC will use the econoblock barricades and signage at 34th and Ainaloa Blvd as a test model and monitor traffic conditions over the next month determine whether OLCA will also close 35th, 36th and 37th Ave entrances from Ainaloa Blvd as well. Cost estimates will be based on the 34th and Ainaloa Blvd. project, currently up to \$2000.

Written notice will be distributed to Orchidland residents on these sections of roads as well as the County Fire Dept and HPD. If these roads are closed at Ainaloa Blvd, residents could enter and exit onto Hwy 130 at Illima or Auli'i Drives.

More discussion, call motion to vote, all in favor 5.

The OLCA letter regarding the Public Safety Hazard and Risk at lower Orchidland Drive and Hwy 130 -- will be to be sent soon (via mail and/ or email) to the businesses and the church on lower

Orchidland Drive as well as County, State and Federal agencies and representatives, reporters and more.

At the March 2020 RMC meeting a few motions were discussed regarding the potential costs and funding for necessary repairs and the overdue reconstruction of lower Orchidland Drive from Hwy 130 to the intersection of 34th Ave. Repairs and reconstruction are needed in order to prevent the temporary road closure of lower Orchidland Drive during heavy rains and flooding which creates hazardous road conditions.

It was determined by the RMC that it would be best to wait until after the 2020 letter was sent to businesses, church and County, State and Federal officials/ representatives and reporters before moving forward with costs and funding suggestions. The RMC suggested meeting with all parties to discuss a workable solution.

This meeting with all parties was proposed for April or May 2020, but with the recent virus scare and stay a home orders the meeting will be postponed.

More RMC discussion:

-- USDA Rural Development grants and/ or loan options for possible additional road repair, maintenance and improvement funding. For instance, additional gravel, basecourse, materials to bring unpaved roads up to minimum Federal standards.

RMC members will follow-up with the USDA Rural Development when they are back to their regular schedule.

More topics of discussion:

Update, this month we received reports that OLCA has 40 to 50 squatters on three adjacent properties on 39th Ave between Orchidland and Auli'i Drive. Attempts are being made to contact the property owners in order to file a complaint with the HPD to begin the eviction process.

In closing, we had a new resident in OLCA offer 24" ABS culverts, still awaiting the full details. The RMC would be interested to find out how many of these culverts are available. That completes this month's RMC reports, updates and discussions.

New Business:

In accordance with the 2018 OLCA Bylaws, OLCA officers are to be elected at the June BOD meeting in preparation for the upcoming fiscal year beginning July 1st.

Motion to re-elect the following OLCA Board Members to their respective offices for fiscal year 2019-20 beginning July 1, 2019: President, Steve Lyon; Vice President, Doug Anderson; Treasurer, Tegen Greene; Secretary, Frederic Wirick; Sky Platt, RMC Chairperson and John Erickson, RMC Vice-Chairperson.

Second

More discussion; call motion to vote, all in favor 6, motion approved.

Motion to approve the payment of the OLCA General Liability Insurance policy for fiscal year 2020-21.

Seconded

Discussion: The annual payment of the OLCA General Liability Insurance policy is due by July 2020. Last year, our Servco Ins. Agent sent a renewal premium quoted at \$8335.64. The annual policy protects OLCA against liability claims, including the 40 miles of private roads within Orchidland Estates, OLCA meetings held at NPP, OLCA’s storage unit containing business records, and all OLCA events held at the OLCA Community lot/ Hui Hoaloha.

More discussion; call motion to vote, all in favor 6, motion approved.

Social and Community Lot Committee Report:

The OLCA First Saturday Harvest Share and Farmers Market reopened on June 6, 2020. Good showing of garden, vegetable and fruit vendors and the patron participation was as good and/ or better than ever.

The next monthly OLCA Harvest Share and Farmer Market is scheduled for July 4, 2020. For more information on upcoming events please visit www.Orchidland.org , in addition, on the website there is a direct link to the OLCA group Facebook page. For vendor information please contact either Committee members Norman Kauahi, Merlin Forman or Sharon Walker at the monthly events or by calling 808-464-5598.

Community Lot Development Committee Report/ Update by Secretary Wirick:

Comprehensive report by Chairperson Norman Kauahi coming soon.

More discussion and final announcements:

Apparently the OLCA 2020-21 ballot results have been compiled but I haven’t received the official ballot count (delayed due to Covid-19 and limited scheduling of staff). Hope to have the results to share at Tuesday’s BOD meeting. All OLCA proposals/ motions were approved and all candidates running for office were elected.

That concludes the OLCA BOD meeting for June 16, 2020, motion to adjourn, call to vote, 6 in favor -- the time is 7:47pm.

Submitted by:

Frederic Wirick, Secretary

Date