

**Orchidland Community Association
Monthly Board of Directors Meeting
Minutes
Nov. 16, 2021**

Call to Order: President Doug Anderson presiding this is the OLCA Board of Directors meeting of November 16, 2021 via Zoom online conferencing the time is 6:32pm.

Board roll call via Zoom: Doug Anderson, Hershel Hood, Tara Brandon, John Erickson, Charles Heaukulani, Jeremy, Mongo Zolca, and Brian Murphy.

Motion to approve the Agenda for the OLCA Board of Directors meeting of September 21, 2021 as distributed (via pdf).

Seconded

Call to vote, all in favor 8, Motion approved.

Hershel introduced a Motion, which was unanimously approved, with amendments to the minutes of the 10/19/21 - on pages 3, 4 & 5, after the comment about the invoices were reviewed and approved by the RMC chairperson, I'm suggesting that it should say "has been approved by the BOD for payment."

Motion to approve the Minutes for the OLCA Board of Directors meeting of Oct/19/21 as amended.

Seconded

Call to vote, all in favor 8, Motion approved.

Summarized Monthly Reports and Motions (full reports as distributed):

Motion # 1: For data processing SIDPSI Invoice #11531 for the newsletter mail preparation, supplies, audit, and assistance, total amount \$2,381.

Seconded

Call to vote, all in favor 8, Motion approved.

Motion #2: To approve payment to DPSI, invoice #11530 for monthly accounting service in the amount of . \$2,426.33.

Seconded

Call to vote, all in favor 7, Motion approved, vote excluded John Erickson, who had left the meeting.

Motion # 3: Motion to approve payment to Yamada and Sons. Invoice #146866, for Asphalt materials only in the amount of \$3,012.23.

Seconded

Call to vote, all in favor 7, Motion approved.

Motion #4: To approve "Progress Bill #5" to The Carbonaro CPAs, Invoice #10152, in the amount of \$2,144.55 for the ongoing audit'

Seconded

Call to vote, all in favor 7, Motion approved.

Motion #5: To approve a request for an estimate for OLCA tax returns for the last fiscal year, to be done by Takeda, Iwata, Hara and Associates LLC., and that the OLCA secretary should write this request letter, under authority from the OLCA Board of Directors.

Seconded

Call to vote, all in favor 7, Motion approved.

Motion #6: OLCA paid two thousand, six hundred, and ninety four dollars (\$2,694), to Brown & Brown Insurance. This motion is to approve the remaining balance of fifteen-thousand, two-hundred, and sixty-six dollars (\$15,266) which will pay off our OLCA directors liability insurance for the next full year.

Seconded

Call to vote, all in favor 7, Motion approved.

Motion #7: (*aka RMC Motion #1*) To Approve AT&H invoices 7550, in the amount of thirty-five, thirty-one, forty-one for pothole filling on the asphalt roads, and Invoice 7551, in the amount of five-hundred, and fifty-four dollars and forty-five cents, for the trash cleanup and haul and Invoice 7552, in the amount of three-hundred and thirteen dollars, and five-cents for the stop sign bolt welding.

Seconded

Call to vote, all in favor 7, Motion approved.

Motion #8: (*aka RMC Motion #2*) To accept the updated contract (*which replaced services "as needed" with "as needed and directed by the RNC chair," and was signed without prior OLCA Board approval*), with Ashley, for services that he has been providing on a weekly, monthly and emergency basis, was approved by six member, with one abstention from Steve Lyons.

Seconded

Call to vote, all in favor 7, Motion approved.

Motion #9: (*aka RMC Motion #3*) To allow the invoices from AT&H to be paid,, which are under the signed contract of monthly duties that he does for OLCA, on a monthly

basis, to be paid out and always to have those invoices put on the RNC monthly report for the next body agenda.

Seconded

Call to vote, all in favor 7, Motion approved.

Motion #10: (*aka RMC Motion #4*) To approve the AT&H Invoice #7556 in the amount of six-hundred, and fourteen dollars ,and three-cents and Invoice #7557, in the amount of twenty-seven, ninety-seven, forty-three; and all invoices will be summited with the RMC monthly report and will be placed on the next upcoming BOD agenda.

Seconded

Call to vote, all in favor 7, Motion approved.

MOTION #11: To allow asphalt pothole filling and asphalt maintenance, sealing, etc to be paid out of the paving fund.

Seconded

Call to vote, all in favor 7, Motion approved.

MOTION #12: To allow the first fiscal year of road maintenance to commence this following week. A complete round of road work and graveling by Watkins Paving with the budget of \$160,000 that was set aside for this project.

Seconded

Call to vote, all in favor 7, Motion approved.

That concludes the OLCA BOD meeting for November 16, 2021, motion to adjourn, call to vote, all in favor __7__, the time is _8:15__pm.

Submitted by: _____

Brian Murphy
Office of the Secretary
Orchidland Community Association